



Students are already using the open study areas at the new building at the Central New Mexico Community College Westside Campus. (jim thompson/abq journal)

Soft-Skills Training Strategic Goals

To improve the quality of distance instruction at CNM by upgrading faculty skills in the technology and media options which provide the best learning experiences for students.

To offer students contemporary learning methods involving technology

To improve CNM's academic efficiency through knowledge management approaches in the instructional programs.

With so much of our concentration focused on the technical aspects of course design, it may be time to begin to think of the softer side of teaching online.

Who We Are

About Us

CNM's Cooperative for Teaching and Learning (CTL) coordinates a faculty-driven faculty professional development program designed to help faculty self-reflect, self-determine, and self-direct their individual and peer group professional development needs.

Innovation Faculty Development

The CTL's Innovative Faculty Developers (IFDs) program is such a system, designed to identify proven *innovations in teaching and learning* and to supporting their use through sustainable and effective forms of faculty professional development.

Contact Us

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COOPERATIVE
FOR
TEACHING
AND
LEARNING

Soft-Skills Training for Distance Education Designers



Improve Course Evaluations!

Soft-Skills Provide

- the techniques for easy access to materials on a course site;
- ways to design modules and pages which make the lessons, assignments and class schedule clear for students;
- selection criteria to determine appropriate media and materials to convey ideas;
- design ideas for communication and discussion boards;
- methods for faculty members to store and share their learning objects.

Who Needs Soft-Skills?

Anyone who designs distance courses at CNM!

Faculty
Designers
Trainers

Where would I take the classes?

- Your office computer
- Your home computer
- Anywhere on your laptop!

How much time will it take?

- One hour for each class
- 4-8 minutes per section

Why would I take these classes?

Professional Development Credit!



Blackboard
Make it work for you!

Soft-Skills Classes

Each one hour training class is designed with 8 to 10 short sessions to fit your schedule. Each is designed to provide immediately usable ideas which can be implemented in distance and hybrid classes.

PDSS1 - Online Education Theories

PDSS2 - Formatting for Access

PDSS3 - Selecting Media

PDSS4 - Communicating Online

PDSS5 - Knowledge Management

SAMPLE